

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION  
HELD ON JUNE 27, 2016**

HAMILTON TOWNSHIP PUBLIC SCHOOLS  
Mays Landing, New Jersey  
William Davies Middle School Library

The Regular Meeting of the Hamilton Township Board of Education was called to order at 6:00 p.m. in the Michael H. Duberson Memorial Library at the Davies Middle School by Mark A. Ritter.

**Call  
To  
Order**

**ROLL CALL**

The following members answered roll call: Mrs. Stephanie Buchanan, Mr. Greg Ciambro (arrived 6:12 p.m.), Ms. Margaret Erickson, Mrs. Amy Hassa, Mr. Derek Haye, Mrs. Barbara Kupp, Mr. Kim Melton, and Mr. Eric Aiken.

**Roll  
Call**

Absent: Mr. James Higbee

Also present were: Maryann Banks, Interim School Superintendent  
Mr. Mark A. Ritter, Interim School Business Administrator  
Mr. Eric Goldstein, Solicitor

**EXECUTIVE SESSION**

Motion by Mr. Aiken, seconded by Ms. Erickson, to enter into executive session.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- SBA Vacancy
- HIB Reports
- Security and Alarm
- Davies Construction (Lawyers Bills)
- Apology note for breaking into Duberson
  
- Work on salary base

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 50 minutes.

Mays Landing, NJ  
June 27, 2016

Voice Vote: All in favor: (8-0-0)

The Board entered into Executive session at 6:05 p.m.

The Board resumed the Regular meeting at 7:00 p.m.

**Pledge of Allegiance**

Mr. Aiken led the Pledge of Allegiance.

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

Moment of silence for private reflection. Mr. Aiken asked for everyone to keep the family of Charlene Zoerb, NJSBA representative in their thoughts and prayers. Mrs. Zoerb recently passed away.

**APPROVAL OF MINUTES**

Motion by Mrs. Melton, seconded by Mrs. Buchanan, to approve the minutes of the regular and executive session meeting of May 23, 2016, as per attachment Minutes-1.

Voice Vote: All in favor: 8-0-0

**CORRESPONDENCE**

None

**PUBLIC COMMENTS**

None

**BOARD MEMBER COMMENTS**

Mays Landing, NJ  
June 27, 2016

Mrs. Kupp congratulated the math teachers at the Hess School for the Math Bowl recently held. She also noted that the eighth grade awards night and the promotion exercise were both great nights. Everything ran smoothly during both events.

Mrs. Hassa noted that the last day of school at Hess went extremely well. Both students and parents were happy with the way it was run. Mrs. Hassa also noted the events coming up for the Spread the Love Foundation.

Ms. Erickson noted that one of the Davies School alumni, Liam Erickson recently received the Governance Award for the State of New Jersey for a video game which he produced.

Mr. Aiken also noted the the 8th Grade Promotion Ceremony and the Awards Ceremony went well. He wanted to thank everyone who organized each of these.

Mr. Aiken then read a letter from Michelle Cappelluti, former Superintendent about the wonderful job Charlene Zoerb did with the Hamilton Township School District.

## **SUPERINTENDENT/STAFF REPORTS**

- (A) Information Items
  - 1. Dates to Remember
    - a. July 4, 2016 – Schools Closed
    - b. July 25, 2016 – Board of Education Meeting – Davies School – 6:00 p.m. (Executive Session) – 7:00 p.m. (Public Session)
    - c. August 15, 2016 – Board of Education Meeting – Davies School – 6:00 p.m. (Executive Session) – 7:00 p.m. (Public Session)
    - d. August 22, 2016 (tentative – *if needed*) – Board of Education Meeting – Davies School – 6:00 p.m. (Executive Session) – 7:00 p.m. (Public Session)
- (B) Registration/Transfer Statistics for the Month of May, 2016, as per attachment XI-B.
- (C) Enrollment for the months of May and June, 2016, as per attachment XI-C.
- (D) Harassment, Intimidation and Bullying Incident Log through the end of school, as per attachment XI-D.
- (E) Student Discipline Reports for the months of May and June, 2015, as per attachment XI-E.
- (F) Superintendent's/Principal's List for the 4<sup>th</sup> Marking Period, as per attachment XI-F.
- (G) Academic Achievement Lists for the 3<sup>rd</sup> Trimester – Grades 4 and 5, as per attachment XI-G.

Mays Landing, NJ

June 27, 2016

- (H) Report on Violence, Vandalism, Harassment, Intimidation, and Bullying, Alcohol and Other Drug Abuse, as per attachment XI-H:

Presented by: Russell Clark, Affirmative Action Officer and  
Anti-Bullying Coordinator

- (I) Pre-School Presentation:

Presented by: Colleen Bretones,  
Supervisor of Early Childhood Education

## **XII. Committees and Recommendations**

### **FACILITIES COMMITTEE - Mr. Ciambrone**

None

### **CURRICULUM COMMITTEE – Mrs. Melton**

Motion by Mrs. Melton, seconded by Mrs. Kupp, to approve the following motions, as presented:

- |  |    |   |
|--|----|---|
| <b>Summer Curriculum Work</b>                    | 1. | To approve staff members to complete Curriculum Work at the rate of \$39.00/hour during the summer (July & August) of 2016 (staff have been assigned various hours based on need and no one should exceed 30 hours). This rate is the identified rate for Curriculum Development in the 2015-2016 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through Local funds, as per attachment Curriculum-1. |
| <b>Summer Professional Development Workshops</b> | 2. | To approve staff members to participate in Professional Development Workshops during the summer of 2016 (not to exceed 12 hours each), and to be paid at the rate of \$24.51/hour as indicated in the 2015-2016 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds, as per attachment Curriculum-2.   |
| <b>Fundations</b>                                | 3. | To approve Stephanie Andrus to provide professional development (Fundations) on August 24 & 25, 2016 (not to exceed 10 hours), at the rate of \$26.00/hour, as  |

provided for in the 2015-2016 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through Local Funds.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

Motion by Mrs. Melton, seconded by Mrs. Kupp, to approve the following motions, as presented:

4. To approve Beth Connor & Tammy Welsey to provide professional development (Readers & Writers Workshop Model) on August 23, 2016 (not to exceed 10 hours), at the rate of \$26.00/hour, as provided for in the 2015-2016 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through Local Funds. **Readers & Writers Workshop Model**
5. To approve the Grade Level, Department & House Chairpersons, Lead Nurse and Content Coordinators for the 2016-2017 school year, as per attachment Curriculum-5. **Department Chairperson**
6. To approve Jane Flanagan, Christy Morrison and Tammy Welsey to provide professional development (Intervention & Referral Services) on August 16, 2016 (not to exceed 10 hours), at the rate of \$26.00/hour, as provided for in the 2015-2016 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through Local Funds. **Intervention & Referral Services**

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

Mays Landing, NJ

June 27, 2016

Motion by Mrs. Melton, seconded by Mrs. Kupp, to approve the following motion, as presented:

**Gifted  
Education  
Program**

7. To approve Kelly Crowder to complete Curriculum Work (Gifted Education Program) (not to exceed 10 hours), at the rate of \$39.00 /hour during the month of June 2016. This rate is the identified rate for Curriculum Development in the 2015-2016 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through Local Funds.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

The following item has been presented as an informational item:

**Math and  
Science  
Partnership  
Grant**

8. Hamilton Township School District has been afforded the opportunity via Stockton University to participate in the Math and Science Partnership Grant to Support K-8 Schools in the Implementation of Next Gen Science Standards (NGSS). The Funding period is July 1, 2016 through June 30, 2018. The following teachers will participate in the grant during the 2016-2017 school year, as per attachment Curriculum-8.

K & 1	Sue Burnetta
2 & 3	Jennifer McCrary
4 & 5	Dominic Carpani
6	Michele Giardino
7	Sheila Fleischer
8	Annetta Zaremba

**FINANCE COMMITTEE – Mr. Haye**

Motion by Mr. Haye, seconded by Mrs. Kupp, to approve the following motions, as presented:

1. To approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and **Report of Receipts and Expenditures**

18A:17-9 for the month of April, 2016. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of April, 2016, as per attachment Finance-1.

- |    |   |                                 |
|----|---|---------------------------------|
| 2. | To approve the Board Secretary's Report for the period ending April 30, 2016. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of April 30, 2016, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-2. | <b>Board Secretary's Report</b> |
|----|---|---------------------------------|

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

The following items have been presented as informational items:

- |                              |   |                                 |
|------------------------------|---|---------------------------------|
| 3.                           | Interest Income for the month of May, 2016, as per attachment Finance-3.          | <b>Interest Income</b>          |
| 4.                           | Receipts for the month of May, 2016, as per attachment Finance-4.                 | <b>Receipts</b>                 |
| 5.                           | Refunds for the month of May, 2016, as per attachment Finance-5.                  | <b>Refunds</b>                  |
| 6.                           | Capital Reserve Interest for the month of May, 2016, as per attachment Finance-6. | <b>Capital Reserve Interest</b> |
| 7.                           | Rental Income for the month of May, 2016, as per attachment Finance-7.            | <b>Rental Income</b>            |
| <b>Miscellaneous Revenue</b> | 8. Miscellaneous Revenue for the month of May, 2016, as per attachment Finance-8. |                                 |
| <b>Budget</b>                | 9. The monthly Budget Summary Report for  |                                 |

Mays Landing, NJ

June 27, 2016

**Summary  
Report**

May, 2016, has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment Finance-9.

Motion by Mr. Haye, seconded by Mrs. Melton, to approve the following motions, as presented:

- Budget transfers**            10. To approve budget transfers in the amount of \$241,970.00, as per attachment Finance-10.
- Superintendent's and Board Secretary's Certification**    11. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

The following item has been presented as an informational item:

- Purchase orders**            12. Purchase orders issued for services, supplies and equipment as follows, as per attachment Finance-12:
- For the 2015-2016 school year in the amount of \$838,141.33
  - For the 2016-2017 school year in the amount of \$2,829,130.15

Motion by Mr. Haye, seconded by Mrs. Kupp, to approve the following motions, as presented:

- Bills and payroll**            13. To approve the following bills and payroll in the total amount of \$4,639,616.76, as per attachment Finance-13.

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$3,914.00
10	General Fund/Payroll	209,243.41



11	Current Expense	2,097,484.78
11	Current Expense/Payroll	2,181,810.17
20	Special Revenue	40,005.03
20	Special Revenue/Payroll	79,758.22
50	Kids' Corner	20,499.83
50	Community Education	6,746.27
50	Camp Blue Star	155.05

- |     |  |  |
|-----|--|--|
| 14. | To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2016-2017, as per attachment Finance-14. | <b>Attendance at seminars, workshops and conferences</b> |
| 15. | To approve a resolution for Travel and Related Expense Reimbursement for the 2016-2017 school year, as per attachment Finance-15.  | <b>Travel and Related Expense Reimbursement</b>          |
| 16. | To accept the Federal FY2017 (School Year 2016-2017) No Child Left Behind (NCLB) Additional Grant Funds:   | <b>NCLB Grant Funds</b>                                  |

<u>Title</u>	<u>Title Description</u>	<u>FY17 Revised Total (includes NP)</u>
Title III- Immigrant	Immigrant Language Learners	\$1,968

- |     |  |  |
|-----|--|--|
| 17. | To approve a tuition contract between the Hamilton Township Board of Education (sending District) and the Egg Harbor Township Board of Education (receiving District) for a DCP & P placement student for the period January 12, 2016 through June 30, 2016 (102 days) at cost of \$75.98/per diem for a total cost of \$7,749.96. | <b>Tuition contract between HTBOE and EHTBOE</b> |
|-----|--|--|

**Tuition contract between HTBOE and EHTBOE**

- |     |   |  |
|-----|---|--|
| 18. | To approve a tuition contract between the Hamilton Township Board of Education (sending District) and the Egg Harbor Township Board of Education (receiving District) for one student for the period January 12, 2016 through |  |
|-----|---|--|

June 30, 2016 (102 days) at a rate of \$65.40/per diem for a total cost of \$6,670.80.

**Turn Your School Wellness into Wealth Program**

19. To accept funds from the AtlantiCare's Turn Your School Wellness into Wealth Program for the Davies school in the amount of \$300.00 for the 2015-2016 school year, as per attachment Finance-19.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

Motion by Mr. Haye, seconded by Mrs. Buchanan, to approve the following motions, as presented:

**Tuition contract between HTSD and Y.A.L.E. East**

20. To approve a tuition contract between the Hamilton Township School District (sending district and Y.A.L.E. School East, Inc. (receiving district) for one student for the 2015-2016 school year at a rate of \$275.83/per diem for 21 days for a total cost of \$5,792.43.

**Tuition contract between HTSD and Bancroft**

21. To approve a tuition contract between the Hamilton Township School District (sending district and Bancroft (receiving district) for one student for the 2016-2017 school year beginning July 5, 2016 through June 30, 2017 at a rate of \$285.31/per diem for 212 days for a total cost of \$60,485.72.

**Tuition contract between HTSC and Pineland Learning Center**

22. To approve a tuition contract between the Hamilton Township School District (sending district and Pineland Learning Center (receiving district) for one student for the 2016-2017 school year at a rate of \$280.46/per diem for 210 days for a total cost of \$58,896.60.

23. To approve three Agreements between the Hamilton Township Board of Education and Bayada Home Health Care, Inc. to provide nursing services for three students for the 2016-2017 school year, including extended school year for the period

**Agreements between HTBOE and Bayada Home Health Care, Inc,**

September 1, 2016 through August 31, 2017 at a cost of \$55.00/hour for RN services and \$45.00/hour for LPN Services.

24. To approve an extension to the Agreement with Monmouth Educational Services Commission (MOESC) to provide 192/193 services to non-public students for the 2016-2017 school year. **192/193 services**
25. To approve an Instructional Services Agreement with Monmouth-Ocean Educational Services Commission for Proportionate Share of IDEA-B Funds for Non-Public School Students with Disabilities for the 2016-2017 school year. **Proportionate Share of IDEA-B Funds for Non-Public School Students**

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

Motion by Mr. Haye, seconded by Mrs. Kupp, to approve the following motions, as presented:

26. To approve an Agreement with Monmouth-Ocean Educational Services Commission to provide Chapter 226 Nursing services to non-public students for the 2016-2017 school year in an amount not to exceed state funding for fiscal year 2016. **Chapter 226 Nursing services**
- Personal Aide Agreements with ACSSSD** 27. To approve three Personal Aide Agreements between the Hamilton Township Board of Education (sending district) and Atlantic County Special Services School District (receiving district) for the 2016-2017 school year, for a full-time personal aide for each student at a per student cost of \$41,940.00 (pro-rated from the start date) including 2017 extended school year (rates to be determined).
- Itinerant** 28. To approve an Itinerant Services

Mays Landing, NJ

June 27, 2016

**Services Agreement with CMCSSTD**

Agreement between the Hamilton Township Board of Education and the Cape May County Special Services School District for the 2016-2017 school year.

**Agreement with Bayada Home Health Care, Inc.**

29. To approve an Agreement between the Hamilton Township School District and Bayada Home Health Care, Inc., to provide on-site nursing services at a rate of \$55.00/hour as needed for the 2016-2017 school year.

**Middlesex Cooperative Pricing System**

30. To approve participation in the Middlesex Regional Educational Services Commission's Cooperative Pricing System for the 2016-2017 school year.

**Atlantic County Cooperartive Purchasing Program**

31. To approve participation in the Atlantic County Cooperative Purchasing Program for the 2016-2017 school year.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

Motion by Mr. Haye, seconded by Mrs. Buchanan, to approve the following motions, as presented:

32. To approve participation in the Hunterdon County Educational Services Commission's Cooperative Purchasing Program for the 2016-2017 school year.

**Hunterdon County Cooperative Purchasing Program**

33. To approve an Agreement between the Hamilton Township Board of Education and Epic Health Services, Inc. and Loving Care Agency, Inc., d/b/a Epic Health Services, to provide private duty nursing services to the District at a cost of \$55.00/hour for RN services and \$45.00/hour for LPN services for the period July 1, 2016 through June 30,

**Epic Health Services Inc.**

2017.

Roll Call Vote: All in favor: Mrs. Buchanan,  
Mr. Ciambrone, Ms. Erickson, Mrs. Hassa,  
Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr.  
Aiken. (8-0-0)

**PERSONNEL/NEGOTIATIONS COMMITTEE - Mrs. Kupp**

**All personnel actions are being taken by the recommendation of the Superintendent in accordance with 18A.**

Motioned by Mrs. Kupp, seconded by Mrs. Melton, to approve the following motions as presented:

- |    |   |                                       |
|----|---|---------------------------------------|
| 1. | To approve district substitutes for the 2016-2017 school year, as per attachment Personnel-1.   | <b>District substitutes</b>           |
| 2. | To approve homebound instruction for the 2015-2016 school year, as per attachment Personnel-2.  | <b>Homebound instruction</b>          |
| 3. | To approve Stockton fieldwork placements for the 2016-2017 school year, as per attachment Personnel-3.  | <b>Stockton Fieldwork Placements</b>  |
| 4. | To approve 2016 summer hours for school nurses as follows: <ul style="list-style-type: none"><li>• Barbara Graf – Shaner 20 hours @ \$49.50/hour</li><li>• Kristen McGovern and Tina Bannon – Davies 15/hours @ \$49.60/hour (shared)</li><li>• Hess 45 hours @ \$49.60/hour (shared)<br/>Jane Barrett (30/hours) and Barb Bayconich (15 hours)</li></ul> | <b>Summer Hours for School Nurses</b> |

Hourly rate subject to change at the completion of the HTEA negotiations.

**Summer Guidance Hours**

- |    |  |  |
|----|--|--|
| 5. | To approve 2016 summer guidance hours as follows: <ul style="list-style-type: none"><li>• Lynn Evangelist – Hess and Davies 120/ hours</li><li>• Dorothy Schoenstein – Shaner 25/hours</li><li>• Mike Diorio and Wendy McKensie – Davies</li></ul> |  |
|----|--|--|

30/hours (shared)

Hourly rate subject to change at the completion of the HTEA negotiations.

**Black Seal License**

6. To approve stipends in the amount of \$750.00 each for the 2015-2016 school year to the following persons possessing a Black Seal License.

- Larry Davidson
- James Ryan
- Randall Cannella
- Brian Burton
- Kurt Von Hess
- Josie Martin
- Matthew Montelpare
- Christa Larson
- Michael Hruska
- Van Pearson
- Thelia McKiver
- Larry Good
- Thomas Renzulli
- Maria Cowley

**CPO License**

7. To approve stipends in the amount of \$750.00 each for the 2015-2016 school year for the following persons possessing a Certified Pool Operator (CPO) License:

- Larry Davidson - \$750.00
- Brian Burton - \$750.00
- Matthew Montelpare - \$750.00
- Ian Nelson - \$750.00

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Hassa, to approve the following motions, as presented:

8. To approve 2016 summer hours for Dawn Duelly, Davies School Media Specialist at the rate of \$39.00/hour, not to exceed 13/hours or \$507.00.

**Summer hours  
School Media  
Specialist**

Hourly rate subject to change at the completion of the HTEA negotiations.

9. To approve 2016 summer hours for Mary Romagnino, Food Service Secretary not to exceed 100 hours. **Summer hours For Food Service Secretary**  
Hourly rate subject to change at the completion of the HTEA negotiations.
10. To approve a stipend for Cheryl Porreca in the amount of \$1,000.00 for the 2016-2017 school year for responsibilities assumed following the elimination of the Treasurer of School Monies position. **Stipend for Cheryl Porreca**
11. To approve Octavio Jimenez as a full-time, 12 month Davies school Custodian for the period July 18, 2016 through June 30, 2017, Custodial Guide, Step 4, with a total annual salary of \$37,111.00, pro-rated, as per attachment Personnel-11. **Full Time Custodian**  
Mr. Jimenez is a replacement for Carmen Chosed.  
Salary subject to change at the completion of the HTEA negotiations.
12. To accept a resignation notice from Annie Hadley, Shaner School Paraprofessional effective May 25, 2016 with her last day of employment to be June 30, 2016, as per attachment Personnel-12. **Resignation from Annie Hadley**  
Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Melton, to approve the following motions, as presented:

**Child Study  
Teach Staff**

13. To approve summer Child Study Team staff to attend IEP meetings at the rate of \$90.00/day, not to exceed 5 hours/day, in accordance with Special Education guidelines, as per attachment Personnel-13.

**FMLA for Nancy  
Arsenault**

14. To extend a Family Medical Leave of Absence for the period May 23, 2016 through May 31, 2016 for Nancy Arsenault, Davies School Teacher, as per attachment

Personnel-14.

This was previously approved on April 25, 2016.

15. To approve Sarah Irwin as a part-time, 29 hours/week Hess School Paraprofessional for the 2016-2017 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$15,979.00, as per attachment Personnel-15.

**Hess School  
Paraprofessional**

Ms. Irwin is a replacement for Roseann Mendoza.

Salary subject to change at the completion of the HTEA negotiations.

16. To approve Rachel Husta as a full-time, 10 month Hess School Library Media Specialist for the 2016-2017 school year, MA+15, with a total annual salary of \$65,249.00, as per attachment Personnel-16.

**Hess School  
Library Media  
Specialist**

Ms. Husta is a replacement for Janet Yunghans

Salary subject to change at the completion of the HTEA negotiations.

17. To approve Gina Pernice as a part-time, 29 hours/week Shaner School Paraprofessional for the 2016-2017 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$15,979.00, as per attachment Personnel-17.

**Part-Time  
Paraprofessional**

Ms. Pernice is a replacement for Annie Hadley.

Salary subject to change at the completion of the HTEA negotiations.

18. To approve Ann Andrew as a full-time, 10 month Hess School teacher for the 2016-2017 school year, B.A., Step 5, with a total

**Hess School  
Teacher**



annual salary of \$50,800.00 , as per attachment Personnel-18.

Ms. Andrew is a replacement for Jenny Paulino.

Salary subject to change at the completion of the HTEA negotiations.

**Resignation from Jacqueline Lautato**

19. To accept a resignation notice from Jacqueline Lautato, Shaner School teacher effective June 13, 2016 with her last day of employment to be June 30, 2016, as per attachment Personnel-19.

**Summer hours for Laurie Derringer**

20. To approve summer hours for Laurie Derringer to complete pre-school curriculum work at the rate of \$39.00/hour, not to exceed 60 hours. This is funded through the Preschool Expansion Grant.

**Resignation notice from Lisa Weber**

21. To accept a resignation notice from Lisa Weber, Hess School teacher effective June 15, 201 with her last day of employment to be June 30, 2016, as per attachment personnel-21.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Melton, to approve the following motions, as presented:

**Extended School Year Staff**

- 22.. To approve additional 2016 Extended School Year staff for the period July 5, 2016 through August 15, 2016 as follows:

Special Education Teachers a maximum of 150 hours per teacher at the rate of \$49.00/hour

Paraprofessionals a maximum of 135 hours per Paraprofessional at the rate of \$14.00/hour

- Michelle Nilan – Autism Teacher – replacing Jacqueline Lautato – maximum of 150 hours, \$14.00/hour
- Lori Bernard – Multiply Disabled Teacher
- Kim Smith – Substitute Teacher and Paraprofessional
- Renee Richards – Paraprofessional
- Sue Wolfe – Substitute Paraprofessional

Hourly subject to change at the completion of the HTEA negotiations.

The Extended School Year staff was previously approved at the May 9, 2016 Board Meeting.

23. To approve Rebecca Rosen as a full-time, 10 month Shaner School teacher for the 2016-2017 school year, M.A., Step 1, with a total annual salary of \$53,328.00, as per attachment Personnel-23.

**Full Time Shaner School Teacher**

Mr. Rosen is a replacement for Linda Zarych.

Salary subject to change at the completion of the HTEA negotiations.

24. To approve Jean Tunney as a part-time, 29 hours week Shaner School Paraprofessional for the 2016-2017 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$15,979.00, as per attachment Personnel-24.

**Part Time Shaner School Paraprofessional**

Ms. Tunney is a replacement for Rebecca Rosen

Salary subject to change at the completion of the HTEA negotiations.

25. To approve Allison McCarthy as a full-time, 10 month Shaner School teacher for the 2016-2017 school year, B.A., Step 1, with

**Full Time Shaner School Teacher**

a total annual salary of \$50,050.00, as per attachment Personnel-25.

Ms. McCarthy is a replacement for Joann Haley.

Salary subject to change at the completion of the HTEA negotiations.

**Full Time Hess  
School Teacher**

26. To approve Gail Marie Elliott as a full-time, 10 month Hess School teacher for the 2016-2017 school year, M.A., Step 1, with a total aual salary of \$53,328.00, as per attachment Personnel-26.

Ms. Elliott is a replacement for Lisa Weber.

Salary subject to change at the completion of the HTEA negotiations.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Melton, to approve the following motions, as presented:

**Camp Blue Star  
Staff**

27. To approve the following Camp Blue Star staff:

Jr. Counselors - \$10.00/hour

- Lindsay Day
- Courtney DeFalco
- Vincent Leszczynski

Lifeguard - \$10.00/hour

- Jayson Fraone

Assistant Band Director - \$30.00/hour

- Andrew Palmentieri

**Salary  
Corrections**

28. To approve salary corrections for the 2016-2017 school year, as per attachment Personnel-28.

29. To approve a building transfer for Terry Kruger, Shaner School teacher to Hess School for the 2016-2017 school year. **Building transfer for Terry Kruger**

30. To approve Lisa Tripician as a full-time, 10 month Shaner School teacher for the 2016-2017 school year, M.A., Step 3, with a total annual salary of \$53,648.00, as per attachment Personnel-30. **Full Time Shaner School Teacher**

Ms. Tripician is a replacement for Terry Kruger.

Salary subject to change at the completion of the HTEA negotiations.

31. To approve Anna Miller as a full-time, 10 month, Shaner School teacher for the 2016-2017 school year, B.A., Step 1, with a total annual salary of \$50,050.00, as per attachment Personnel-31. **Full Time Shaner School Teacher**

Ms. Miller is a replacement for Alexandra Southrey.

Salary subject to change at the completion of the HTEA negotiations.

32. To approve NJ Family Leave of Absence for Brian Hackney, Hess School teacher from October 31, 2016 through December 1, 2016 with a return to work date of December 2, 2016, as per attachment Personnel-32. **NJFLA for Brian Hackney**

33. To approve Mylee Perez as a full-time, 12 month Davies School secretary for the period July 1, 2016 through June 30, 2017, Secretarial Guide, Step 1, with a total annual salary of \$28,141.00, as per attachment Personnel-33. **Davies School Secretary**

Ms. Perez is a replacement for Kristen Shaughnessy

Salary subject to change at the completion of the HTEA negotiations.

**Eliminate FT  
Food Service  
Worker**

34. To eliminate the FT Food Service worker Position and creation of PT 29.5 hours/week Food Service Worker position for the 2016-2017 school year. Position Control # 06.03.18 ASI.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

Motion by Mrs. Kupp, seconded by Mrs. Melton, to approve the following motions, as presented:

**Position for  
Pre-K Grant  
Expansion**

35. To approve the creation of the following positions for the Pre-K Grant Expansion for the 2016-2017 school year:

- One full-time Pre-K Teacher – Position Control #20.01.00 BNC
- Two Paraprofessionals - 29.5 hours/week – Position Control #24.01.00 BND and 20 hours/week – Position Control #24.01.00 BNE

**Mentor for Anna  
Miller**

36. To approve Mitzi Tolson as a Mentor for Anna Miller, Shaner School teacher for the 2016-2017 school year.

**Shaner School  
Teacher**

37. To approve Andrea Russomanno as a full-time, 10 month Shaner School teacher for the 2016-2017 school year, B.A., Step 1, with a total annual salary of \$50,050.00, as per attachment Personnel-37.

Ms. Russomanno is a replacement for Caroline Muller.

Salary subject to change at the completion of the HTEA negotiations.

**Maternity Leave  
of Absence for  
Carly Yutzy**

38. To approve the maternity leave of absence for Carly Yutzy, Davies School teacher using 30 days accumulated sick time for the period September 1, 2016 through October 14, 2016, as per attachment

Personnel-38.

39. To approve an intermittent NJ Family Leave of Absence for Dorothy Armitage, Davies School Custodian for the 2016-2017 school year, as per attachment Personnel-39. **NJFLA for Dorothy Armitage**
40. To approve Christina Warren as a full-time, 10 month, Davies School teacher for the 2016-2017 school year, B.A., Step 1, with a total annual salary of \$50,050.00, as per attachment Personnel-40. **Full Time Davies School Teacher**

Ms. Warren is a replacement for Jessica Pikolycky.

Salary subject to change at the completion of the HTEA negotiations.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

**POLICY COMMITTEE – Mrs. Buchanan**

None

**TRANSPORTATION COMMITTEE – Mr. Higbee**

The following motion has been presented as an informational item:

1. School Bus Emergency Evacuation Drill Reports for the Davies, Hess and Shaner Schools, as per attachment Transportation-1.

**RESOLUTIONS**

None

**SOLICITOR'S REPORT**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Motion by Mr. Aiken, seconded by Mrs. Kupp, to approve the following motions, as provided:

Mays Landing, NJ

June 27, 2016

**Report of  
Violence,  
Vandalism,  
Harassment,  
Intimidation  
and Bullying**

1. To approve the Report on Violence, Vandalism, Harassment, Intimidation, and Bullying, Alcohol and Other Drug Abuse as presented.

Roll Call Vote: All in favor: Mrs. Buchanan, Mr. Ciambrone, Ms. Erickson, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken.  
(8-0-0)

Mr. Aiken then acknowledged and thanked Dr. Banks for the time she has served as the Interim Superintendent. Mrs. Hassa, Mrs. Kupp and Mrs. Melton also thanked Dr. Banks for her support.

Dr. Banks then thanked the Board for all of their support while she has been in the District.

**PUBLIC COMMENTS**

Mr. Santilli thanked Dr. Banks on behalf of the HTAA for all she has done for the District.

**ADJOURNMENT**

Motion by Mr. Aiken , seconded by Mrs. Hassa, to adjourn the meeting.

Voice Vote: All in favor: (8-0-0)

The Hamilton Township Board of Education meeting adjourned at 8:41.

---

Mark A. Ritter,  
Interim Business Administrator